

North Shore ARC, Inc.
JOB DESCRIPTION

Title: Speech Therapist

Division: Residential Services and Supports

Supervised by: House Director

Supervises:

Description/Responsibility: To provide staff with clinical support and supervision in the implementation of individualized objectives and record keeping.

Duties:

Job knowledge

Practical/technical skills and know how to do the job.

- Provide direct speech therapy to Individuals as determined by the annual evaluation.

Quality

Accuracy, thoroughness and acceptability of the work performed.

- Evaluate and assess Individuals according to needs.

Productivity

Quality and efficiency of work produced in a specified period of time.

- Provide an annual evaluation of all Individuals.

Reliability

Extent to which an employee can be relied on regarding task completion and follow-up.

- Participate in the screening and selection of all Individuals being considered for admission.
- Attend the interdisciplinary team meeting monthly.

Communication

Presents information clearly, effectively, logically and in a comprehensive manner to individuals and groups.

- Maintain communication and provide documentation of all services according to Individuals ISP and state and federal regulations.

Rights and Dignity

Respects dignity of individuals, encourages ownership and responsibility; assures privacy and due process.

- Be informed of and respect the human and legal rights of all individuals in the home.
- Maintain the confidentiality of each person, their family and the events associated with the home.

Relationships

Provides supports to foster friendships; affection and interaction; supports family and intimacy.

- Encourage family involvement, promote relationships, cultural identities and religious interests that are respectful of the individuals choice and preferences.

ISP

Demonstrates understanding of ISP tasks; supports and implements ISP tasks; assures documentation is current.

- Participate as part of an interdisciplinary team in the development of the Individual Service Plan in outlining specific methods for prompting growth and skills in all areas of human development.

Training

Maintains all required certification. Assures documentation is current and on file.

- Supervise and train staff on Individual's clinical goals and objectives for consistent follow through.

Any other duties that, from time to time, may be requested.

Safety:

1. Maintains a safe work environment as determined by NSARC.
2. Follow Universal Precautions at all times.
3. Wear protective equipment (i.e. gloves, masks, back belts, eye wear, etc.) as necessary.

Works Closely With: All individuals and interdisciplinary team members.

Requirements: Certified registered Occupational; Therapist with a knowledge of developmental disabilities.

UFR job classification: 113

Overtime status: Exempt

Approved by:

Date: 2/12/01